**Brent Pelham and Meesden Parish Council**

DRAFT MINUTES OF

BRENT PELHAM & MEESDEN PARISH COUNCIL

**Wednesday 14th September 2023**

**At Brent Pelham Village Hall**

PRESENT:

Trevor Hughes Councillor and Chairman

Steve Murphy Councillor

Sarah Wootton-Ramsay Councillor

Ted Barclay Councillor and Vice Chairman

Chris Dobbs Councillor

Minute Item

23.09.01 **Apologies and Welcome**

Ken Newstead-Clerk and Councillor Wilfrid Dimsdale were unable to be present.

23.09.02 **Declaration of interests**

All councillors submitted their declarations of disposable and pecuniary interests which were received by the Chairman.

23. 09. 03 **To approve minutes of previous meeting held on 11th May 2023.**

Resolved - proposed councillor Wootton-Ramsay, seconded councillor Ted Barclay that the minutes were a true and accurate record of the proceedings and that they were duly signed by account Trevor Hughes as chairman.

23.09.04 **Public Participation**. No members of public were present at the meeting.

23.09.05 **Finance-Accounts to resolve, proposed and approve**.

All bank statements. Presented to the meeting were unanimously approved as accurate for the period 4th April to second September 2023 these were then signed by Trevor Hughes chairman together with the balance sheet for Brent Pelham atomised and PC as of 2nd September 2023.

Latest precept summary of £1710 was presented together with expenditure summary for the next period. All approved, proposed by councillor Dodds, seconded councillor Murphy.

2023/2024 budget. The budget expenditure for the next. Was presented and unanimously agreed with councillor Dodds proposing councillor Murphy seconding.

Bank signature is and approval of expenditure. Councillor Hughes told the meeting that after speaking with Santander, it was apparent that the current arrangement of two signatories for cheque payments was to continue as an alternative arrangement was not available to the PC.

23.09.06 **Planning applications**. New applications for the period listed from the agenda there were no objections.

23.09.07 **Highways**. Flooding in Brent Pelham as reported by councillor Wootton-Ramsay was still to be resolved and she intended contacting the newly elected Green Party representative for help in resolving the problem located at the junction of Kennel Hill and Anstey Road.

Road markings. Councillor Hughes reported that these have been categorised as a cat 2 by highways which meant that their reinstatement was not a priority I would be carried out at some future date.

Councillor Wootton Ramsey reaffirmed the need for a spreadsheet listing faults and their reference numbers from highways, enabling the PC to monitor outstanding issues around the villages.

23.09.08. **Village defibrillators and emergency telephone system.** No issues with Meesden. Councillor Wootton Ramsay reported that Kate Hinch had confirmed her willingness to convert to continue monitoring and maintaining the Brent Pelham system.

23.09.09. **Repairs and maintenance on parish land**. Digging and clearing of the ditch opposite farthings. Councillor Murphy what's the action this work ASAP. Further clearing and CCTV investigation potential tree root damage along the run of pipe across Neasden green was to be kept under review no immediate work posed at this time.

Diesel spillage outside Brent Pelham church. The recent incident involving a tanker had resulted in contamination of ground immediately adjacent to the Stocks and the verge outside the churchyard. Councillor Barclay was to provide details to councillor Wootton-Ramsay enabling her to contact the company involved ensuring that they take remedial action to cleanse the area in question to prevent further contamination of the surrounding area.

23.09.10. **AOB**. Councillor Wootton Ramsay presented details of the carbon capture literacy course she attended online. Whilst the course very informative, actions to support the initiative within the village were limited although it was evident that actions by individual households remained the priority at this time.

Approval of Brent Pelham village hall committee member. The appointment of Fraser Murray as an elected member of the committee for a further four years was unanimously agreed. Ken Newstead Clerk would be asked to write formally to the chairman of the village hall committee confirming this.

23.09.11**. Date of next meetings.**

Thursday 30th November - Meesden . Thursday 7th March 2024-Brent Pelham. Thursday 6th June 2024 Meesden.